

Appendix 2: Equality analysis report

Step 1. About the policy, service change or withdrawal

Name of the policy, service or project: <i>be specific</i>	Annual Governance Statement 2016/17
Revised / new / withdrawal:	New
Intended aims / outcomes/ changes:	Report to Audit and Governance Committee on the governance issues identified during 2016/17 and actions taken to address these.
Relationship with other policies / projects:	None
Name of senior manager for the policy / project:	Colleen O'Boyle
Name of policy / project manager:	Sarah Marsh

Step 2. Decide if the policy, service change or withdrawal is equality relevant

Does the policy / project / service process involve, or have consequences for employees or other people? If yes, please state who will be affected. If yes, then the policy / project is equality relevant. <i>No</i>	If yes, state which protected groups:
If no, state your reasons for this decision. Go to step 7. <i>The majority of Council policies and projects are equality relevant because they affect employees or our communities in some way.</i>	If no, state reasons for your decision: The recommendations will improve governance and the effectiveness of the Audit and Governance Committee; individuals are not being targeted.